



Position: Manager – Accounts & Finance
Division: All (Group level position)
Location: Ahilyanagar Maharashtra. India.
Experience: 15 to 20 years of relevant experience in manufacturing industry
Qualification: MBA Finance / M. Com. / B. Com.

Shrijee is a globally known supplier of turnkey sugarcane factory and sugar refinery projects. Established in 1976, Shrijee has supplied its equipment to more than 400 sugar factories in India and to leading sugar producers in more than 35 countries. The corporate headquarters are in Mumbai (India) and regional offices are in Lucknow, Pune, Ahmednagar, and Chennai. Shrijee has three fully equipped manufacturing facilities located in the western and southern parts of India.

We have more than 160 people in our team, including 50 Engineers and 15 MBAs. In addition to these, at any given time, we usually have 100-200 people working on our sites in India & overseas.

We are looking for a **Manager – Accounts & Finance** for our Aiyengar Factory. Candidate will report to the department head.

Responsibilities include:

A. GST & Indirect Taxation

1. GST Compliance & Returns

- Preparation, review, and timely filing of GSTR-1, GSTR-3B, GSTR-2B reconciliation, and annual returns (GSTR-9 / 9C).
- Ensuring correct HSN classification of sugar machinery and engineering equipment.
- Monitoring GST liability, ITC eligibility, reversals, and utilization.

2. Input Tax Credit (ITC) Management

- Monthly reconciliation of purchase register with GSTR-2B.
- Follow-up with vendors for non-filing or incorrect GST returns.
- Handling ITC reversals under Rule 42 & Rule 43 and blocked credits under Section 17(5) of the GST Act.

3. GST Audits & Assessments

- Handling GST departmental notices, scrutiny, audits, and assessments.
- Drafting replies to GST notices and coordinating with tax consultants.
- Providing support during GST audits, inspections, and departmental queries.

4. E-Invoicing & E-Way Bills

- Ensuring compliance with e-invoicing provisions under GST regulations.
- Monitoring and controlling E-Way Bill generation for movement of goods.

5. Advisory & Process Improvement

- Providing GST advisory for new transactions, contracts, and business schemes.
- Suggesting process improvements to minimize tax risk and optimize Input Tax Credit utilization.



B. Accounts & Finance

1. Books of Accounts

- Supervision of day-to-day accounting operations including purchases, sales, expenses, and journal entries.
- Ensuring compliance with accounting standards, statutory provisions, and internal financial controls.

2. Financial Reporting

- Preparation and review of monthly, quarterly, and annual financial statements.
- Supporting management in finalization of accounts and statutory audits.

3. Statutory Compliance

- Coordination for Income Tax, TDS, PF, ESIC, and other statutory compliances.
- Support in preparation of audit schedules, documentation, and data for tax audits.

4. Cost & Inventory Accounting

- Monitoring inventory valuation, production records, and cost sheets.
- Coordination with production and stores departments for cost tracking and stock verification.

5. Internal Coordination

- Liaison with internal departments such as procurement, production, sales, and management.
- Coordination with external auditors, tax consultants, and statutory authorities.

We are looking for:

- Strong expertise in GST laws, indirect taxation, and compliance management.
- In-depth knowledge of financial accounting, taxation, and statutory compliance.
- Experience in handling GST audits, departmental notices, and assessments.
- Proficiency in ERP systems and accounting software.
- 15 to 20 years of relevant experience in manufacturing industry.

Salary offered will be competitive. We offer a professional work environment. Please see our website for details about us: www.shrijee.com. If interested, please send resume and cover letter to:

Shrijee Group

A-504/505, Dynasty Business Park, Near Chakala (JB Nagar) Metro Stn,
Andheri-Kurla Road, Andheri (East), Mumbai – 400059, Maharashtra. INDIA.

Phone: + 91 2240501000 | E-mail: careers@shrijee.com

In case of e-mail applications, please put “**Manager – Accounts & Finance**” in the subject line.